

TRIATHLON ENGLAND

ANNUAL GENERAL MEETING

Minutes of Eastern Region Triathlon England Annual General Meeting held at
Pearse House, Bishop's Stortford 2009

Tuesday 10th November 2009 at 7.30 p.m.

Present

Paul Dutton – FVS Tri (Chair)(PD)
Ceri Winter (Regional Programme Manager (RPM)) (CW)
Simon Perkins – Tri-Force (Secretary) (SP)
Malcolm Hooker – Stortford Tri (MH)
Richard Fuller – East Essex Tri (RF)
Keith Perry – FVS Tri (KP)
Tim Williams – Cambridge Tri
Moiria Burgham – Cambridge Tri
Elizabeth Ross – Tri Sport Epping
Phil Elms – Dunmow Tri
Wendy Staines – Discovery Tri
Matt Hinton (MHN)– Walden Tri
Mark Harman – Born 2 Tri

Meeting start: 19:35 hr.

1	<u>Apologies:</u> Sarah Springman, Dave Copland, Mike Porter, Derek Jones, Gregg Potts, Gareth Hall.
2	<u>Minutes of October 2008 AGM:</u> 1.Accuracy agreed. 2.No matters arising from minutes.
3	<u>Chairman's Report</u> PD reported 2009 was a year of change: <ul style="list-style-type: none">• Triathlon England development directorate had introduced a new tier of management, north and south national development managers – Gareth Hall being the south manager. There were now 2 regional managers covering two parts of the Region. The Sports England regional funding structure had disappeared, so this has created an opportunity that the region may wish to use next year.• Triathlon England financial process had changed which had improved public accountability:<ul style="list-style-type: none">▪ Accounts now had to be submitted to HQ▪ The region submitted a budget rather than received funding for set purposes

	<ul style="list-style-type: none"> • Pleased to report following last AGM the region had been able to recruit Malcolm Hooker as Regional Treasurer, who had made a significant contribution to the committee by introducing full management budgeting. • All regions now had Regional Head Coaches to lead the regional academies Tim Williams had accepted the role for the region. • The Regional Academy for Youths and Children led by Tim, and for the Tristars led by Graham Hart of East Essex Triathlon Club had continued to develop. • On the IRCs we had come back for the fourth year running with the third place trophy • Richard Fuller had again organised the regional leagues but has had to step down from doing that next season, he will be a hard act to follow. • Following on discussion at last year's AGM we had set up the Regional Relay race with Born2Tri which was a great success and is set to be annual fixture. Set new approach of underwriting a project rather than giving a subsidy which could help us do more in future years • PD thanked all who helped make the eastern region a great place to be.
4	<p><u>Treasurer's Report-Presentation of Accounts:</u></p> <p>MH presented a trading statement from 1st April to 31st March 2009: MH reported the start of the year the balance was £5,710 in the Halifax building society account. It had been moved to HSBC finishing at £18,533. KP questioned the coach education surplus of £3,397.47. CW replied it depended on the time of the year and number attending each course. MH- next committee meeting will note actual balance and arrange where the money is distributed. TW questioned the Herts development grant against the Essex grant. CW replied each had different sources of funding. KP asked if there would always be a surplus with coach education courses. CW replied there possibly might, but it depended on numbers attending courses. MHN asked whether clubs had an idea of how many coaches were needed by them? CW to talk to clubs to find out numbers to help plan courses. PD suggested the 2 RDMs worked together to plan coach education on a regional basis rather than their own areas. RF asked if there was any statement of accounts up to 11th November 2009. MH said 1st April to end of August 2009 the region was £14,000 in credit. RF proposed TW seconded to accept the trading statement.</p>
5	<p><u>Regional Programme Managers report:</u></p> <p>CW gave a report to the meeting (appendix 1) and took questions. CW praised the strength of the committee and thanked them for their time, effort and work put into this year. ER asked about open water swim coaching. CW replied that is would be be trialled in another part of the country as a bolt on. PD suggested it was brought up at BTF meeting. KP was concerned about the £21,500 budget, should CW work more closely with the committee? A discussion followed on where this money should be allocated. KP asked about the schools Aquathlon. CW in 2010 there would be a new regional base competition and county levels.</p>

	<p>MH asked was the coaching budget to March 2010? CW said any surplus money would be forfeited after then. RF suggested coaches going into schools should be funded.</p> <p>It was noted that Cambridge triathlon wasn't receiving any information on the coaching money from the North RDM.</p>
6	<p><u>Election of Officers:</u> KP proposed WS seconded:</p> <p>Chairman: Paul Dutton Secretary: Simon Perkins Treasurer: Malcolm Hooker</p> <p>KP proposed MH seconded:</p> <p>Regional Head Coach: Tim Williams Adult race series and webmaster: Richard Fuller Mike Porter Wendy Staines Phil Elms Elizabeth Ross</p> <p>Regional Coaching Co-ordinator: vacant Junior Series Co-ordinator: vacant</p> <p>PD pointed out that this would be both his and Simon's third term, and so would step down as officers at the 2010 AGM as required by the constitution. There was a suggestion that they could then simply swop posts, much to the AGM's amusement.</p>
7	<p><u>AOB:</u></p> <ul style="list-style-type: none"> • RF proposed a vote of thanks to KP for services to the region and the sport over the years. • MHN asked whether there was any guidance for clubs to develop financial audit to help control spending in clubs. MH suggested finding an accountant to review the accounts for a statement of accuracy. There was no statutory requirement to have accounts audited. CW to ask Head Office for a model. PD suggested if successful it ought to be published on the website. MH was happy to help. • PD asked whether the present AGM venue and midweek timing were acceptable. All agreed. • National commitments, PD to step into TE representative for the region.
9	<p>PD closed the meeting at 21:14 hrs. PD thanked those present for attending.</p>

