

Meeting Minutes

Purpose of Meeting:	Committee Meeting
Date of Meeting:	11 -01-2012
Time:	8.00pm
Location:	Skype Meeting

Attendees:

Name	Representing	Name	Representing
Richard Fuller	East Essex Tri	Carol Macdonald	British Triathlon
Ashley Nicholson	Discovery Tri	Paul Dutton	Team Trisports
Mike Porter	East Essex Tri	Wendy Staines	Discovery Tri
Rob Lines	Tri - Anglia		
Natalie Stone	Discovery Tri		
Morgan Williams	British Triathlon		
Elisabeth Ross	Tri- Sport Epping		
Geoff Jones	Cambridge Tri		
Jonathon Davies	Born 2 Tri		

Apologies :

Name	Representing	Name	Representing
Malcolm Hooker	Stortford Tri		
Tim Williams	Cambridge Tri		

Item	Notes	Action
1.0	Apologies were received from persons denoted above	
2.0	The minutes of the last committee meeting were adopted and the outstanding items as follows were discussed	
2.1	Morgan Williams confirmed that the designs for the TEER Feather Flags are to be returned within the next 48 hours. There are a range of designs which will be forwarded for consideration by Richard Fuller and TEER committee. The design to be agreed on the basis that the number of flags required can be acquired for the budget of £1150. Morgan also to provide contact details of Stuart McLaren who can provide the flags.	R. Fuller Committee M.Williams
2.2	Item 3.2 of the previous minutes was relating to the committee approved funding for Howard Davies for the work he was undertaking with schools within the region. A payment of £2000 was sent by Malcolm Hooker. The committee agreed that a formal update how well it is going. Richard Fuller to ask Howard Davies to provide an update in committee meeting May / June	R. Fuller

Item	Notes	Action
2.3	Committee agreed to extend monies available for the purchase of polo shirts.	note
2.4	IRC Expenses yet to be paid :- Malcolm Hooker to advise / address	M. Hooker
2.5	The Academy details on the Eastern Website require updating/modifying accordingly. Review of application forms – coaching sessions etc.	G. Jones/ T.Williams
2.6	Item 3.11- previous meetings - Herts Youth Games £500 invested this year and offered for 2012 although Howard Jones had requested £2500 – Richard Fuller to take over the action from Carol Macdonald	R. Fuller
2.7	The requirement Level 2 official courses to be reviewed. Morgan Williams to pick up directly with Jonathan via e-mail to ascertain requirements. Carol Macdonald to be cc'd so that she can arrange a suitable venue and advise location. Gareth?? In Hemel Hempstead to arrange A Level 2 Course need to liaise with regards to numbers.	M.Williams J. Davies
2.8	Geoff Jones and Wendy Staines to discuss coaching coverage for IRC's	G. Jones W. Staines
2.9	In response to the lack of open water experience some IRC qualifiers possess. The academy does not want to exclude potential athletes by making an open water swim compulsory. However the committee agreed that it would be in the Academy's interest to encourage the winners of the IRC Qualifiers to take part in the City of Norwich open water Aquathon as an opportunity to gain open water experience.	Note
2.10	The management of the IRC Team and Team Manager is to be internally discussed by Tim Williams, Geoff Jones and Wendy Staines. To confirm if they can cover the Manager's duties within the coaching duties. To advise committee of outcome.	G. Jones T.Williams W. Staines
3.0	Treasurers Report :- Malcolm Hooker to provide a Report at Next meeting	Malcolm Hooker

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4.0	League and championship Fixtures / schedule 2012																																																																					
4.1	<p>A committee discussion pursued and the following fixtures were agreed for the Adult Series</p> <p><u>Adult Series</u></p> <p style="text-align: center;">Adult Championship</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"></td> <td style="width: 45%;">Standard</td> <td style="width: 30%;">Norwich</td> <td style="width: 10%;">01-Jul-12</td> </tr> <tr> <td></td> <td>Sprint</td> <td>Lakeside</td> <td>17-Jun-12</td> </tr> <tr> <td colspan="4" style="text-align: center; padding-top: 10px;">Adult League</td> </tr> <tr> <td></td> <td>Sprint</td> <td>Braintree</td> <td>10-Jun-12</td> </tr> <tr> <td></td> <td>Standard</td> <td>Fritton</td> <td>17-Jun-12</td> </tr> <tr> <td></td> <td>Sprint</td> <td>Walden</td> <td>24-Jun-12</td> </tr> <tr> <td></td> <td>Standard</td> <td>Norwich</td> <td>01-Jul-12</td> </tr> <tr> <td></td> <td>Standard</td> <td>Gosfield</td> <td>08-Jul-12</td> </tr> <tr> <td></td> <td>Sprint</td> <td>North Walsham</td> <td>15-Jul-12</td> </tr> <tr> <td></td> <td>Sprint</td> <td>Grays</td> <td>22-Jul-12</td> </tr> <tr> <td></td> <td>Middle</td> <td>Fambridge</td> <td>29-Jul-12</td> </tr> <tr> <td></td> <td>Middle</td> <td>Grafman</td> <td>12-Aug-12</td> </tr> <tr> <td></td> <td>Middle</td> <td>Monster</td> <td>19-Aug-12</td> </tr> <tr> <td></td> <td>Sprint</td> <td>Nice Tri</td> <td>02-Sep-12</td> </tr> <tr> <td></td> <td>Sprint</td> <td>Clacton Off Road Sprint Tri</td> <td>08-Sep-12</td> </tr> <tr> <td></td> <td>Standard</td> <td>Clacton Standard</td> <td>09-Sep-12</td> </tr> <tr> <td></td> <td>Sprint</td> <td>Dunmow</td> <td>09-Sep-12</td> </tr> </table> <p>5 events to count of which two must be sprint and two standard or middle distance</p>		Standard	Norwich	01-Jul-12		Sprint	Lakeside	17-Jun-12	Adult League					Sprint	Braintree	10-Jun-12		Standard	Fritton	17-Jun-12		Sprint	Walden	24-Jun-12		Standard	Norwich	01-Jul-12		Standard	Gosfield	08-Jul-12		Sprint	North Walsham	15-Jul-12		Sprint	Grays	22-Jul-12		Middle	Fambridge	29-Jul-12		Middle	Grafman	12-Aug-12		Middle	Monster	19-Aug-12		Sprint	Nice Tri	02-Sep-12		Sprint	Clacton Off Road Sprint Tri	08-Sep-12		Standard	Clacton Standard	09-Sep-12		Sprint	Dunmow	09-Sep-12	Note
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4.2	<p><u>Adult Relay Races</u></p> <p>Norwich Adult Races not currently registered. Richard Fuller to chase up</p>	Richard Fuller																																																																				

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4.3	<p>A committee discussion pursued and the following fixtures were agreed for the Children Series</p> <p><u>Children's Series</u></p> <p>Junior Triathlon Championship Fritton Lake 16-Jun-12</p> <p>Children's Triathlon Championship (Tristar and Youth) Upminster 07-Jul-12</p> <p>Children's Aquathlon Championship (Tristar and Youth) Norwich Aquathlon 21-Jul-12</p> <p>Children's League Basildon Aquathlon 15-Apr-12 Upminster Aquathlon 21-Apr-12 St Felix 20-May-12 Basildon 02-Jun-12 IRC Qualifier for Tristars North Norfolk 09-Jun-12 New Hall 17-Jun-12 IRC Qualifier for Tristars Rob Mclean 01-Jul-12 IRC Qualifier for Tristars TriForce 15-Jul-12 Clacton Off-Road Duathlon 08-Sep-12 Ipswich 26-Sep-12</p> <p>5 events to count of which 4 must be triathlons</p> <p>Youth IRC qualifiers will be Blenheim and Eton (exact dates to be confirmed)</p>	Note
5.0	IRC 2012	
5.1	<p><u>Relays 2012</u></p> <p>Richard Fuller confirmed that the form of the Adult relay Triathlon Format is not changing in 2012. 3 Per team as previous years.</p>	Note
5.2	<p><u>Childrens Relay In Norwich</u></p> <p>On the subject of team relays the proposed children's team relay was discussed as the committee had concerned regarding format of the children's relays now that the format has been published. The concern was that format being proposed could not be fulfilled by a number of clubs as a number of children's clubs would struggle to put in teams according to athletes ages and gender.</p> <p>TEER are keen for this event to be a success but are concerned that the entry requirements are too rigid to enable teams to enter the appropriate number of athletes in the required age bracket and Gender.</p> <p>Richard Fuller to speak with Simon to see if there is a contingency in place or that the format could be made more flexible.</p>	Richard Fuller

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6.0	<u>Academy Update</u>	
6.1	<p><u>Tri-Star's :- Geoff Jones</u></p> <p>The funding for Tri-Star Academy Coaching was discussed and the costs submitted by Geoff Jones were agreed by the committee and funding made available on the submitted basis. In summary :-</p> <p>Athletes to be charged £5.00 for 3hour session (10-11 Sessions over the year). TEER to provide supplementary monies to cover shortfall currently estimated at £1150.00.</p> <p>Committee requested that a report to be provided as to the success of sessions after 5 sessions.</p> <p>Geoff Jones outlined the coaching strategy as :- .</p> <p style="padding-left: 40px;">Looking to arrange 10 sessions throughout the year typically 1 per month.</p> <p style="padding-left: 40px;">Looking for clubs throughout the region to host sessions to ensure coverage is provided all over the region.</p> <p style="padding-left: 40px;">Athletes considered on a nomination basis from the coaches at each club 1 – 2 Per Club. Once nominated athletes would be requested to cover coaching costs for a 5 session period to ensure costs are covered and commitment is achieved.</p> <p style="padding-left: 40px;">A coaching programme will be in place within the next 3-4 weeks.</p> <p style="padding-left: 40px;">The first session is to be held at New Hall School in February.</p> <p style="padding-left: 40px;">Geoff Jones and Wendy Staines to agree dates to ensure venue and time are available and assistant coaches would be present.</p> <p><u>Actions for the Coming Weeks</u></p> <p>Speak with and receive nominated athletes from residential Tri-Clubs.</p> <p>Confirm numbers and commitment. Receive Training costs.</p> <p>Confirm date of first coaching session in February.</p> <p>Provide a 5 week schedule of coaching sessions, venues, dates and times.</p> <p>Geoff Jones also intimated that he may not be able to attend all the coaching sessions and will liaise with host club coaches to assist and implement coaching plans.</p>	Note
6.2	<p><u>Youths:- Tim Williams</u></p> <p>In the absence of Tim Williams Geoff Jones reported the Academy Team is still running well and Tim is re-viewing. The Majorca Coaching session in a move to try and reduce the forecast costs.</p>	Note
7.0	Technical Co-ordinator Update	
7.1	The events list for 2012 has been received to enable officials to be allocated and shadow officials lined up	Note

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8.0	RDM Update	
8.1	<p><u>British Triathlon:- Morgan Williams</u></p> <p>Morgan reported that he will be relinquishing his caretaker role as the position has been filled by Mr Peter Payne who starts on 23/01/2012.</p> <p>The Club Mark Status is progressing with an assessment date on the 8th February 2012.</p> <p>A Coach Education Programme has been circulated.</p>	Note
8.2	<p><u>Carol Macdonald:-</u> In addition to Coaches Report (which circulated earlier by e-mail) the Salient points are as follow:-</p> <p>The Level 1 Coaching course to be held in Suffolk is nearly full and only 2 spare places remain.</p> <p>KIDS STEEL: Sponsored by TATA Steel is to be held on the 14th June in Hutton.</p>	Note
9.0	Any other Business	
9.1	<p>Richard Fuller to attend a British Triathlon Meeting Loughborough. Discussions relating to "Clear Blue Water" by Lawrence Green Triathlon England.</p> <p>Also how to improve the Annual Award Systems which require some clarity as to Regional Voting and names on Website.</p>	Note
9.2	<p><u>Olympics Live Sites</u></p> <p>No Provision in the Eastern region as the live site locations were agree and selected by outside associations typically LOCOG and Local Authorities.</p>	Note
10.0	<p><u>Date of Next Meeting</u></p> <p>Due to Skype meeting facility being temperamental to losing connection it was agreed an in person meeting was to be arranged for the next committee meeting. Date agreed as 20th march 2012. Venue to be advised. Venue to have Wi-Fi Capability.</p>	Note
	Meeting closed 22.00	