

Meeting Minutes

Purpose of Meeting:	Committee Meeting
Date of Meeting:	16 th Sept 2015
Time:	7.30 pm
Location:	Hilton Hotel Stansted

Attendees:

Name	Representing	Name	Representing
Elisabeth Ross	Tri-Sport Epping	Jonathan Davies	Chairman
Ashley Nicholson	Secretary	Tim Williams	Regional Academy Coach
Richard Fuller	Treasurer	Carol Macdonald	Triathlon England
Kevin Carley	Blackwater Tri	Kate Liddiard	Hoddesdon
Rob Lines - Skype	Tri-Anglia	Roger Clarke	
Peter Bryan	Born-2-Tri		

Apologies:

Name	Representing	Name	Representing
Wendy Staines	Discovery Tri		

Item	Notes	Action
1.0	The minutes of the last committee meeting were adopted and the matters arising items as follows were discussed.	
2.0	Matters Arising – Last Committee meeting A.O.B	
2.1	(AOB Jan10.6) It was requested that information for companies that undertake Water bathing test's / swim safety testing for open water events or a web link to where expert contacts can be found.	Note
2.2	The money back refund for level 01 & level 02 needs to have time limit to reclaim monies – we are getting scenarios when people are not claiming back straight away – which is difficult to track the available funding. Carol Macdonald / RF to agree time limit and advise applicant when bursary's are taken up	RF / CM
2.3	A reminder that all front fastening Tri suits need to be done up, Race officials need re-iterate the point during race briefing.	JD / ALL
3.0	Treasurers Report: - Verbal Report as Summarised Below	
3.1	<ul style="list-style-type: none"> ■ The Summary of last year's Accounts (April 2015) are now closed ■ The accounts were reviewed by the committee and are in good shape 	

Item	Notes	Action
3.2	<ul style="list-style-type: none"> ■ Working group at Triathlon England to review how Monies are to be distributed ■ This year's income £39,000 ■ Income included - there are some outgoings ■ Ring Fenced Funds £5000 for Academy ■ Grant – to be received <p>A Discussion followed, on how the monies in the account could be best utilised for the region. The committee members were requested to submit initiatives.</p>	Note
4.0	League and championship Fixtures – Nothing Minuted	
5.0	<u>IRC 2015</u>	
5.1	<p>Selections were straight forward this year via the qualification races.</p> <p>Another young team in Both age groups was taken</p> <p>There were a number of preparation sessions with the academy held as joint sessions</p> <p>Walden Coaches put on some additional courses</p> <p>Michael Masters was extremely helpful as team manager & ITU level 3 coach experiences.</p> <p>The event was a t Mallory Park and the eastern Region came 7th Overall (Middle)</p>	Note
6.0	Academy Update :	
6.1	<p>Summer Academy - Wednesday Evening Sessions @ Chelmsford & Cambridge + Weekend sessions – attendance was very good.</p> <p>Trials – 30 athletes in total to trial, includes current academy members which were required to re- trial</p> <p>Trials to be held at New Hall school</p>	Note
6.2	<p>England Talent Squad :- Trials - Now looking for Regional coach to make recommendations</p> <p>There is a good group at the moment, with the selection supporting children at the older age group.</p> <p>Super Series Races :- Good performances from Sophie Alden, Maddie Henderson & Oliver Swallow</p>	Note
6.3	<p>Triathlon England Skills Schools ;</p> <p>The idea is to bridge the gap between Clubs & the Academies.</p> <p>It is looking to receive Sport England Funding to :-</p> <p>Develop the curriculum & Hire in coaches to develop the sessions.</p>	Note

Item	Notes	Action
	Looking at Monthly sessions for up skilling coaches and Athletes 8 – 9 sessions per year for groups of up to 50 athlete and coaches Recruitment in place for Dec 2015	Note
6.4	New Academy Kit :- Order received and in Hand	Note
7.0	Technical Co-ordinator Update : See appendix for report	
7.1	<ul style="list-style-type: none"> New rule book out in November 	Note
8.0	RM Update :-	
	<ul style="list-style-type: none"> Big Thank you to Rob Lines for Eastern Region Newsletter Level 2 coaching courses still open AGM TE & BTE 14/15 November @ Chessington. Telegraph women in sports awards – link to vote Natalie Justice – Breeze Programme – This Girl Can 	NOTE
9.0	TEER Strategy Update	
	<i>The Triathlon England Eastern region strategy implementation strategy - volunteers to co-ordinate development in these areas with assistance from committee members</i>	
9.1	<u>Increasing Profile of Triathlon & TEER</u>	No comments
9.2	<u>Increasing Participation</u>	No comments
9.3	<u>Sustaining Growth</u>	No comments
9.4	<u>Improve talent Pathway :-</u>	No comments
10.0	Triathlon England Council update	
10.1	New committee – all positions have now been filled Discussions about officials & parenting Behaviour. Officials reports :- standard reports are not being filled out correctly	Note
10.2	New Vision – new branding for the sport – looking to standardise throughout the regions	Note
10.3	Inspirational event – Sponsoring Leeds & Liverpool	Note
10.4	Go Tri to be re-packaged over the winter	Note
10.5	Triathlon Helpline to be opened, to assist clubs with regards to Finance , Tax and Liability issues to name just a few items.	Note

Item	Notes	Action
10.6	New Website :- Pimcore is being phased out and a new website being commenced	Note
10.7	Richard standing down from the board , now staying with the council for further 2 years	Note
11.0	Any other Business	
11.2	Awards evening – Adults presentation to be incorporated into the AGM Trophies to be issued for the regions events and for nominated Eastern Region Volunteers AGM to be same format as before – provision for Tea & Coffees circa 30 people	Note
11.3	Children's Event - Bowling at Braintree – AN to arrange	AN
11.4	Discussion regarding the Regional league :- 12 league events 3 Championship events Looking to increase to 20 league events and include relays	Note
11.5	Children's league Changes :- To be discussed :- Agenda Item for Next meeting	Note
11.6	AN to stand down as committee secretary at the upcoming 2015 AGM	Note
11.7	Roger Clarke was introduced to the group. Gave a short insight to what he can offer when a motorcycle official is required at event. Provision available for up to 5 motorcyclists should they be required. A formal outline / clarification of Rogers's services are required so that it can be offered to the region.	RC
11.8	Nicetri :- Proposal to start a swim session was circulated to the committee for their opinions and comments.	ALL
11.9	Race Directors / Organiser - to be added to next Committee meeting Agenda	NOTE
11.10	<u>Date of Next Meeting</u> Refer to attached Proposed meeting schedule in the appendix for 2015	NOTE
	Meeting closed 2130 Hrs	

16th September 2015 - Regional Committee meeting Minutes Appendices

Technical Co-ordinator report	As Attached
Regional Head Coach's Report	Refer to minutes
RPM Report – Essex / Herts/ Suffolk /Beds / Cams / Norfolk	Refer to minutes

Regional Official Coordinator's Report 16/9

1. We had two potential National Technical Official candidates assisting at Mallory Park for the U20s festival and this fits in with the BTF/ITU NTO recruitment programme which is now more esoteric rather than by qualification and experience.
2. We are seeing an increase in poor parental behaviour at children's and junior races with a number of written complaints being received and personally witnessing a drop in parental behaviour standards. Suffice to say we are jumping on this with some force but it is becoming prevalent.
3. Interesting to see Martyn Brunt's article in this month's 220 about respecting race officials especially moto-officials which is nice to see. Most people don't understand that to qualify as a LTO requires at least 35 hours of training and race experience so this is a big commitment people are contributing and I'm keen we do not lose the enthusiasm.
4. We now have 3 newly qualified LTOs and 4 new RTOs since the last meeting although I have changed our list slightly to only show those officials who are active or who don't just officiate at their own club's races. In the region we now have 36 officials and trainees which means if all progresses well we have hit our 2017 target of 35. The 7 trainees we have in the region will qualify either in this season or in the first few months of 2016. All are completing shadows and our competency test for shadow 4 has been proposed to TE as a model of good practice for the new courses.
5. A new rule book is due out in November which aligns more with the ITU rules than ever before. I haven't seen any drafts but I have provided comments to the consultation. This will require a re-design of the LTO and RTO courses and this will be done over the winter. It has however meant that the courses we had planned to put on have been postponed to 2016.
6. For the next meeting I would like to bring to committee a formal proposal for supporting progression from RTO to NTO as we have done with three RTOs this year.