**Regional Committee**

**Chair**

**Role Description**

The role of Regional Committee Chair is a pivotal volunteer role supporting development of triathlon in clubs and athletes locally, whilst providing a link to the paid workforce of Triathlon England.

As an integral part of the regional committee, being one of three ‘table officers’, you will steer the agenda of development for triathlon in the region. The role offers a chance to make a positive difference to existing clubs and athletes locally, as well as supporting the reach out to new participants.

The Chair will act as a figurehead in the region, although much of the role is engaging with others to grow activity. Support is available through other volunteers locally and nationally, alongside the paid staff of Triathlon England. A network of other Regional Committee Chairs can help to guide anyone new into the role and provide ongoing support.

Anyone taking on the role will have a fantastic opportunity to increase their skills, develop themselves and help to grow our sport.

We encourage applications from a diverse range of people from all backgrounds and will work to support anyone with additional access requirements.

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| **Volunteer Role** | Chair of the x Regional Committee |
| **Main purpose of the role** | * To form part of and oversee the Regional Committee
* To act as a senior volunteer within the sport regionally
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| **Key functions of the role** | * Attend and chair regular meetings of the Regional Committee
* Drive the agenda of the meetings to ensure development and progress in the region
* Provide an annual report on activity in the region to the AGM
* Act as a senior volunteer and figurehead of the sport regionally
* Represent the region at national meetings and in national discussions
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| **Responsible to** | * President of the Triathlon England Council
* Members of the Regional Committee
* Regional clubs and members
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| **Support available** | * Regional Chairs
* Triathlon England Council President
* Triathlon England Chair
* Triathlon England staff
* Regional Manager
* National Delivery Manager
* Head of Clubs and Regions
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| **Pre-requisites for the role** | * Must be a member of Triathlon England
* Must be resident in or a member of a club based in the region
* Must have relevant committee experience
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| **Competencies / Experience required for the role** | * Passionate about triathlon and developing and growing the sport
* Well-organised
* Excellent communicator
* Able to delegate
* Experience in overseeing people or organisations
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| Commitment required in the role | * A minimum of four regional meetings annually, plus the AGM
* Possible attendance at regional sub-committees, if established, and Club Chairs’ Forum
* Additional meetings, likely to include the TE Council
* Some time between meetings to monitor development and review progress of activity in the region
* Attendance at some events in an ambassadorial capacity
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| Appointment and term of office  | * Elected by either an AGM or EGM
* Two-year term of office with eligibility to stand for re-election
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