**MEETING MINUTES**

Triathlon England

West Midlands Regional

**Annual General Meeting**

Date: 11th October 2012

Time: 1900 - 2100

Venue: Diamond Suite, Sapphire Meeting Rooms, Cole shill Manor

1. **Attendance at meeting**

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| Rosa Teagle | Solihull Triathlon Club |
| Graham Black | Stratford Upon Avon AC |
| Andy Teagle | Solihull Triathlon Club |
| Rob Bishop | Triathlon England |
| Sarah Taylor | BRAT |
| Duncan Hough | BRAT |
| Lawrence Greene | BRAT |
| Richard Cox | Stratford Sharks |
| Sara Turner | Evesham Vale Tri |
| Alec Turner | Evesham Vale Tri |
| Stephan Pearce | Triathlon England |
| Mel Humphries | Wrekin College Triathlon Club |
| Pete Grimsdale | Wrekin College Triathlon Club |
| Malcolm Westwood | British Triathlon |
| Mark Deakin | Oldbury Swimming & Triathlon Club |
| Sam Mountal | SY Tri |
| Jim Johnson | SY Tri |
| John Batchelor | Halesowen Tri |
| Simon Williams | Halesowen Tri |

**2.0 Apologies received**

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| John Gabriel  | Nuneaton Triathlon Club |
| Stuart Smith | Stafford tri Club |
| Anna Wordsworth | Warwick University Tri Club |

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| **3.0** | **Welcome** |  |
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| 3.1 | A welcome was given by the chair to all those present. Club representatives were thanked for their commitment to the region for attending the AGM and sharing their views and opinions. Apologies of those not able to attend the meeting were recorded and included above. | Note |
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| **4.0** | **Approval of the previous minutes** |  |
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| 4.1 | Those present were asked if there were any queries or corrections required to the previous minutes as taken from the meeting of 13 October 2011. None were given and thereafter the minutes were duly approved. | Note |
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| **5.0** | **RPM Report’s** |  |
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| 5.1 | The West Midlands region being the size and geographical coverage it is, there are two TE RPM’s that support the region. Both Stephan and Rob were present at the meeting and had previously issued their written reports | Note |
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| 5.2 | The written reports were agreed to be attached to the minutes taken (please find them attached as appendices to these minutes) | Note |
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| 5.3 | Both Stephan and Rob provided a verbal summary of their reports to the meeting. | Note |
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| **6.0** | **Chairs Report** |  |
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| 6.1 | Rob Robson as chair addressed the meeting, providing his report, which in summary covered the following points: | Note |
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|  | * Thanks were expressed to all of those on the committee for the previous year. Their commitment to the region was appreciated.
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|  | * Specifically Rob wished thanks to be given to Pete Grimsdale whom through his efforts the regional section of the website had been dramatically improved.
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|  | * It had been pleasing to see the opening of a number of new open water swim venues across the region.
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|  | * We were fortunate as a region to have the benefit of two RPM’s from who to draw advice and support.
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|  | * As a region it was pleasing that we had faired much better this year at the IRC races.
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|  | * There had been exciting news of new clubs starting within the year and already showing promise to be sustainable and good club adding a lot to the region.
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|  | * The Coach education programme had worked well throughout the year, with all courses well attended.
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|  | * In terms of the West Midlands Region Committee we had challenges throughout the year in that meetings had been difficult to arrange due to availability, VC had been tried to assist this problem however proved impractical. As a result the function of the committee was something that needed to be developed in the year ahead.
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| 6.1 | Rob as Chair also provides the committee role of coaching Bursary Coordinator, in connection with this role, his report continued with the following comments: | Note |
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|  | * When candidates or clubs wished to apply for a bursary the names and application needed to be given in advance of enrolling onto the course.
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|  | * Candidates for a bursary needed within their application to demonstrate how they would commit to their club – in effect like a business case for their application.
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|  | * The bursaries currently available were for those progressing from Level 1 to level 2.
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|  | * It had been approved that the scheme in place was to continue and support as many candidates in the future as possible.
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| **7.0** | **Treasurers report** |  |
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| 7.1 | Rosa Teagle as Treasurer summarised the region account as follows: |  |
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|  | * The regional accounts have maintained a healthy balance
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|  | * The account balance is predominantly healthy as a result of a £40k sum ring fenced for coach education.
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|  | * The funding from TE has been rolled over into the coming year.
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|  | * The region continues to support and top up the TE funding to the Academy (currently £1,500 per annum) by providing a further £2,000 sum. This has previously been seen as good value and something we should support as a region.
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|  | * The payment from the region of Bursary’s to successful applicants had commenced
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|  | * It should be noted that the regions no longer pay the retainer to the head coach. This is a matter dealt with directly by TE.
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| **8.0** | **Approval of the Accounts** |  |
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| 8.1 | Copies of the accounts were circulated to all at the meeting, with no queries being made following to provision of the above report the accounts were duly approved. | Note |
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| **9.0** | **Report regarding Juniors** |  |
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| 9.1 | Andy Teagle as Young Persons coordinator provided his report. From this report the following key points are here highlighted: | Note |
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|  | * Within the Junior West Midland Series – 123 juniors had registered. Of this 69 had gained a ranking in Aquathlon and 48 had obtained a ranking in Triathlon.
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|  | * It was positive that a high proportion of juniors registered in the series were TE members (some 56)
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|  | * On behalf of all involved in the series Andy wished for his thanks to those clubs hosting a series event to be noted: BUT, Stratford Sharks, BRAT, Bham Uni, Worcester Tri, Wrekin, Coventry Tri, Owestry and Superfly Tri.
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|  | * Andy echoed the comments previously made by the Chair in that the IRC’s had produced much better results for the region – this year we had finished 6th overall.
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|  | * In specific achievement at the IRC’s – Congratulations go to Megan McDonald who got on the podium with 2nd place in TS3.
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|  | * There had been frustration shared by a number of individuals and representations made by clubs, that the BCT triathlon was changed to Aquathlon after ts1 – This had however been unavoidable and unfortunate.
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|  | * There had been proposals made for the junior series to be a single series with a mixture of Aquathlon’s and triathlons to score…This is a matter that can be considered by the next young persons coordinator.
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|  | * It was commented that in terms of qualifying events suitable that both Eton & Blenheim for youth have worked well and allowed good competitive racing – there unfortunate remains no suitable races to utilise for this purpose in the West Midlands.
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| **10.0** | **Report regarding Juniors** |  |
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| 10.1 | Andy Teagle on behalf of Steve as the Academy Head Coach, provided a summary of the report provided. A copy is attached for record. From this report the following key points are here highlighted: |  |
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|  | * There is a proposal being put forward to set-up a sub-academy for those juniors at or approaching TS3 level.
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|  | * There had previously been queries regarding the cancellation of Academy training weekends, on at least one occasion at short notice. The general response to this was that it had been a result of low attendance
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|  | * There was a request that the Academy could look to holding residential camps in the West Midland region rather than Loughborough or other venue
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| **11.0** | **TE Report** |  |
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| 11.1 | Lawrence Greene as the regional representative with TE summarised a number of points regarding various initiatives and interaction from TE and the region. The key points of this report are here provided:* It was confirmed by Lawrence’s that the TE representative’s role is to represent the membership on a regional basis.
 | Note |
|  | * It was explained that the majority of funding to TE comes from ‘Sport England’. The current focus for all of the regional reps is to discuss and agree on the funding strategy for the next cycle, which commences in April 2013 ND, lasts for 4 years.
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|  | * Lawrence was unable to provide the meeting with specifics of what was current being discussed with regards to funding options being considered, but was as a minimum able to state that the plans were ambitious – watch this space!
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| **12.0** | **Election of committee members for the forthcoming year 2012/13** |  |
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| 12.1 | The following table sets out all of the available positions, nominations made for each position and the recorded proposers and seconders of each nominee. |  |

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| **Position** | **Nomination** | Proposer | Seconder |
| **Chairman** | **Rosa Teagle** | Rob Robson | Duncan Hough |
| **Treasurer** | **Andy Teagle** | Sarah Taylor | Mel Humphries |
| **Secretary** | **Graham Black** | Rosa Teagle | Malcolm Westwood |
| **Web-Master** | **Pete Grimsdale** | Mel Humphries | Lawrence Greene |
| **TE Rep** | **Lawrence Greene** | Rob Robson | Andy Teagle |
| **Volunteer/official** | **Sarah Taylor** | Rosa Teagle | Lawrence Greene |
| **Coaching Bursary Coordinator** | **Rob Robson** | Sarah Taylor | Rosa Teagle |
| **Young persons coordinator** | **Mel Humphries** | Duncan Hough | Andy Teagle |
| **Non-Portfolio 1** | **Malcolm Westwood** | Lawrence Greene | Mel Humphries |
| **Non-Portfolio 2** | **Duncan Hough** | Mel Humphries | Lawrence Greene |
| **Non-Portfolio 3** | ***Vacant*** |  |  |

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| 12.2 | Those at the meeting accepted all the above nominations and therefore with these nominations duly elected forms the west midlands committee for the forthcoming year/season. |  |
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| **13.0** | **Any other business** |  |
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| 13.1 | Oldbury Swimming and `triathlon club raised the proposal to hold a triathlon next year. The proposal was raised specifically at the AGM as the venue and logistics needed an ambitious approach to make the event worthwhile. It was hoped that the event might be considered as a potential IRC qualifier. Although received positively by all it was generally the consensus that a more planned and considered approach to reviewing the potential for the event was needed before any further consideration could be given. Stephan from TE agreed to work with Mark Deacon of OSTC to develop a proposal. | Stephan Pearce / Mark Deacon |
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| 13.2 | There was a plea to all clubs that should they have information to go onto the website that this should be sent to the committee / webmaster. | All |
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| 13.3 | A reminder was made to all clubs of the forthcoming awards evening – 25th November 2012. Further details previously sent to club reps and available on the regional website. Tickets available of entry central. | All |
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| **14.0** | **With no further discussion required, the meeting was closed at 2130hrs** | Note |