

Triathlon England
West Midlands Regional Committee

MEETING MINUTES

Annual General Meeting

Date: 27th October 2019

Time: 16.00

Venue: Walmley Social Club

Written reports had been submitted from the Chair, Treasurer, Junior Series Coordinator, Junior Development Coordinator, Officials Coordinator, Triathlon England Representative, TE Regional Manager and WM Academy Head Coach, which were to be emailed (along with the minutes of the AGM) to all clubs in the WM Region.

1. Attendance at meeting

Rosa Teagle	WMRC
Andy Teagle	WMRC
Sarah Taylor	WMRC/BRAT
Chris Davy	BRAT
Darren Gibbons	Hereford Triathlon Club
Edward Milbourn	Coventry Tri/Kenilworth Junior Tri
Lawrence Green	WMRC
Richard Cox	Stratford upon Avon Tri
Delia Duffill	Hereford Tri Club
Helen Seabourne	EVT Club
Rachel Hill	BRAT
Simon White	
Paul Lucas	Oldbury STC
Louise Morey	Triathlon Redditch
Karen Evans	BCT
Mark Evans	BCT
Mark Deakin	Oldbury STC
John Gabriel	
Kirsty Outhwaite	Regional Manager

2. Apologies received

Steve Lloyd	Regional Academy Head Coach
Caroline Cresswell	WMRC/ TRIKS Triathlon Club
Karen Riley	WMRC
T Smalley	SY Tri/WMRC

3. Welcome and Chair's report

The minutes from the previous AGM of 21st October 2018 (which had been circulated to WM clubs) were taken as read.

Rosa Teagle (the Chair) welcomed those present and gave the main items in her written report, including:

- RT noted that the WMRC had tried to encourage attendance at the AGM by adult triathletes and coaches by putting on a strength & conditioning CPD course immediately before the AGM, which had been well attended (with 20 participants).
- Take up of bursaries offered by the WMRC was still poor and RT asked clubs, coaches and volunteers to give feedback on what clubs wanted to be given to the Regional Manager.
- RT reported that the regional grant from TE (Sport England money) was now only £1,000, with further funds that could be applied for. She also mentioned that the money that had been given to the Region to support the Junior Race Series had come to an end although the Region still had some funds that could be used for this purpose.
- RT also noted that the WMRC would need to continue to support bursaries and provide support to the Regional Academy (which had also seen its funding reduced).
- The national review of the JRS was in its third year and further input was awaited from the BTF/TE on what they were asking the Regions to deliver next year.
- GDPR was still restricting communications with information for individual members still having to be sent via the BTF/TE. Although direct communication with clubs was possible there was an issue with some clubs not updating their contact information on the BTF website, which is relied on the Region for this purpose.
- There had been an increase in the WM nominations for the TE awards process (56 from the WM this year).

4. Treasurer's report

Andy Teagle (Treasurer) explained the figures in the accounts information produced to the meeting.

The current cash balance was £58,912.45, down from £67, 598.84 at the 2018 AGM. AT set out the main items of expenditure and income, noting that there had been higher expenditure during the year and that most of the remaining balance was ringfenced for items such as bursaries. AT commented that although the overall balance looked healthy income was now down on previous years so that the balance was expected to reduce.

There was a discussion on the likely annual deficit based on current expenditure during which it was noted that there were additional national funds that the Region could apply for and that the Committee was seeking to avoid cutting grass roots support.

5. Junior Race Series report

In Karen Riley's absence, Andy Teagle delivered her JRS report, which included:

- Oldbury STC and Mark Deakin were given a special mention for winning the WM Children's Event of the Year and being nominated in for a national award in that category.
- Special thanks were also given to TRiKs for organising the series' first open water triathlon.
- Total entrants across the aquathlon and triathlon series were 130, slightly up from 125 the previous year.
- Decisions were awaited from the BTF on the approach to the junior series. There was a discussion on that and it was noted that this was already late in the day given the timeframes in which clubs need to make decisions about their races.

A query about clashes of event dates was raised. There was a discussion on this and the comments were taken on board.

6. Junior Development Coordinator's report

Andy Teagle (Junior Development Coordinator) delivered his written report including:

- Explaining the background to the development group, which sits beneath the Regional Academy and explaining his role, which included organising the WM IRC representation.
- The IRC results, where the WM was placed 13th on the Saturday and a much better 8th in the mixed relays on the Sunday.
- That the 13th position was largely down to poor swim times, so that that would be the main focus in the next year.
- A special thanks to Cliffe Lakes for allowing use of their facilities without charge.

7. Officials Coordinators report

Helen Seabourne (Officials Coordinator) delivered her written report, including:

- HS included information about numbers of event and officials, which had resulted in 93.75% of events being covered.
- Figures on the number Technical Officials in the Region (25) numbers of LTO and RTO qualifications obtained in the last year.
- 12 persons already signed up for the LTO course planned for January 2020, although there were still some places available.

8. Regional Manager's report

Kirsty Outhwaite delivered highlights from her Regional Manager's report. She stressed that the foundation of the grass roots support over the last few years was Go Tri. Although the number of actual/anticipated Go Tri races had decreased from last year's 40 to 22 this year,

the number of participants was holding up better, showing the quality of the events that are taking place. KO said that the intention was to still to do more Go Tri. KO also outlined the planned Go Tri activities and asked for clubs to contact for any support that they needed.

9. Regional Academy report

Andy Teagle gave highlights from Steve Lloyd's October 2019 Academy report in SL's absence, including:

- Information about selection days (where the required commitment is made clear).
- Information about training days (which are not charged for) and training camps (which are at the athlete's cost).
- Information about the performance of the Academy members, which had been mixed, with exam pressure a significant factor.

10. Triathlon England report

Sarah went through the main elements of her written report, including:

- Regions were now more accountable for the Sport England funding they receive with the up-front element being £1,000 and the rest having to be applied for.
- The Goals identified in the Strategic Plan being More Participants, Great Clubs, Growing Membership and Developing athletes.
- The Committee will work with the Regional Manager to work out what funding to apply for in line with the TE Strategic Plan.

11. Election of Officers for 2018

The following Committee members were elected by the meeting:

Position	Nomination	Proposer	Seconder
Chair*	Rosa Teagle	Duncan Hough	Sarah Taylor
Treasurer	Simon White	Rosa Teagle	Lawrence Green
Secretary	No nominations		
TE Rep	Sarah Taylor	Rosa Teagle	Helen Seabourne
Officials Coordinator	Helen Seabourne	Mark Deakin	Sarah Taylor
Junior Series Coordinator	No nominations**		
Junior Development Coordinator	Andy Teagle	Sarah Taylor	Helen Seabourne
Motor Officials Coordinator	Tony Smalley	Sarah Taylor	Helen Seabourne
Webmaster	Emily Burton	Lawrence Green	Rosa Teagle

Welfare Officer***	No nominations		
Non-Portfolio 1*	Duncan Hough	Andy Teagle	Rosa Teagle
Non-Portfolio 2	Caroline Cresswell****	Duncan Hough	Andy Teagle
Non-Portfolio 3	John Gabriel	Andy Teagle	Rosa Teagle

There were no nominations for the other non-portfolio roles available on the Committee to bring it up to the maximum strength of 12) and RT invited anyone who might be interested in one of these positions to contact her after the meeting.

* Before she was nominated RT stated that there was a possibility that she would not be able to fulfil the role of Chair for a hopefully short period during the year and that it was anticipated that DH as vice chair would stand in for her during that period.

** When there were no nomination for this position Rosa Teagle informed the meeting that she and Andy Teagle were prepared to stand in for this role and the meeting concurred.

*** RT explained briefly what this role involved and it was clarified that the position was by application and that relevant experience was required.

**** RT informed the meeting that, although CC was standing for a non-portfolio role, it was anticipated that she would assist with the development of Go Tri in the WM, working with the Regional Manager on that.

12. Any other business

Chris Davy of BRAT raised a query on open water lifeguarding, asking if the Region was able to assist through provision of courses or lifeguards. There followed a discussion on the courses/qualifications required and which providers were preferred and it was agreed that this would be tabled for discussion at the next WMRC meeting.

It was confirmed that minutes of the meeting would be circulated to all clubs with copies of the written reports.

A presentation was made to Lawrence Green (who was standing down from the committee) in recognition his work on the committee over a long period.

The meeting then closed.

After the meeting an update was received on the current position on the Skills School project. This indicated that a new classroom based 'coaching children in triathlon' CPD day had been developed which would be trialled in November 2019 and then rolled out in the new year, with costs likely to be in line with current CPD.