

## **Minutes of the Annual General Meeting of Triathlon England**

**held on Sunday 4<sup>th</sup> November 2007 at 10.30 am in the Lecture Theatre of the  
Sir John Beckwith Building, Loughborough University**

### **Apologies**

Heather Wells –Independent Director Finance; Paul Groves – Director, Events, Rules and Technical

### **Welcome Remarks**

Amanda Cattle, President of the Triathlon England Council welcomed all present to the inaugural Annual General Meeting.

Amanda briefly outlined the procedure for appointing the Council members and gave an overview of its responsibilities particularly those in relation to member-representation and overseeing the work of the Triathlon England Board

(see Triathlon England Annual Report page 2)

### **Board Report**

Jem Lawson – Chair, gave the Board Report

Jem presented an overview of the work carried out to-date in setting up the structures and the strategy for Triathlon England.

He concluded by thanking all those whom have been involved, particularly the Triathlon England Council and Board Members.

(see Triathlon England Annual Report page 2 -3)

### **Staff Report**

Norman Brook – CEO, presented the staff report.

The report outlined the current position of the sport and demonstrated how the sport was continuing to grow.

He also highlighted the challenges going forward particularly in relation to the under-representation of women in the sport.

(see Triathlon England Annual Report page 4 - 9)

### **Interim Financial Report**

Norman Brook – delivered the financial report in the absence of Heather Wells

Triathlon England has been in existence for only six months, and as the date of the AGM fell before the end of the financial year there were no audited accounts for adoption; however a statement of forecast income and expenditure for the year 2007/08 was provided.

(see Triathlon England Annual Report page 10)

### **Appointment of Auditors**

Godkin and Co Limited  
105 Derby Road  
Loughborough  
Leicestershire  
LE11 5AE

Proposed: Jem Lawson

Seconded: Jack Birrell

### **Items of Special Business**

There were none

### **Concluding Remarks**

Jem thanked Steve Bentley, from First Ascent for his time spent with the Triathlon England Board. It was exhilarating and revealing; it gave the Board members more impetus and concentrated vision, to move forward to the next level.

He paid special thanks to Amanda Cattle who had taken hold of and led the Council in a meaningful and sympathetic way. Amanda was now standing down as the Council President.

He also made a special mention of Norman Brook CEO, who after seven years in the post is leaving to live in South Africa. Tribute was paid to his drive and vision which have moved the sport on in so many ways.

The date and place of the next meeting were not set as there is to be a review of the Annual Awards Dinner and it's location.

The meeting closed at 11.25 am.