



**Minutes of the Triathlon England Annual General Meeting**

**Held on: 13<sup>th</sup> November 2010 Saturday**

**Venue: Barcelo Hinckley Island Hotel**

	<b>Name</b>	<b>Initials</b>	<b>Club</b>	<b>Position (if applicable)</b>	<b>Membership Number</b>
<b>Present</b>	Jem Lawson	JL	Tyne Tri	Chair	E847
	Martin Harris	MH	Basingstoke	President	E1090
	David Rigby	DR	Preston Tri	Director Northern Regions	E118914
	David Bellingham	DB	Leicester	Director England Teams	E6
	Richard Taylor	RT		Independent Director Business	E10521
	Jane Wild	JW	Cheltenham (TEMB)	Director Membership Services	E126768
	Lawrence Green	LG	BRAT	Director Midlands Region	E15692
	Del Granger	DG		Independent Director - Finance	-
	Steve Robertson	SR	Sun City Tri		E125314
	Shaun Green	SG	Andover Tri		E8222
	Peter Pain	PP	Grantham		E5160
	Jack Birrell	JB	SE Tri		E11471
	Ian Howard	IH	Farnham Tri		E3199
	John Petrides	JP	Crystal Palace		E9317
	Sarah Springman	SS	Cambridge		E70
	Zara Hyde Peters	ZHP	-		E131326
	Mark Barfield	MB	-		E10424
	Brian Swindell	BS	Derby		E12108
	Hilary Johnson	HJ	Derby		E1031677
	Morgan Williams	MW	Blue Lagooners		E121574

<b>In attendance</b>	Lucy O’Gorman ( Minutes) Gareth Hall	
<b>Apologies</b>	Francis Riley Derek Biggs	

<b>Item</b>		<b>Action</b>
<b>1. Welcome Remarks</b>	<p>Martin Harris (MH) welcomed all present and thanked them for their attendance at the Annual General Meeting. MH asked people to state their club if they were eligible to represent their club, this was because there were insufficient individual members present at the meeting to make it quorate so club representation would be counted.</p> <p>Clubs attending: Sun City Tri Crystal Palace Derby Tri Farnham Cambridge Blue Lagooners Leicester Cheltenham (TEMB) BRAT Andover Tri Basingstoke</p> <p>Annual reports this year are a step forward and reflect the increasing maturity of TE as an organisation.</p>	
<b>2. Annual Reports</b>	<p>The minutes of the Annual General Meeting of November 2009 were agreed as a true and accurate record.</p> <p>Proposed: Jack Birrell Seconded: David Rigby</p>	

<p><b>3. Report of the Management Board</b></p>	<p>Jem Lawson (JL) thanked MH for his leadership as President of the council.</p> <p>JL presented the Triathlon England Annual Report 2010 – this was handed out before the meeting.</p> <p>JL stated that the council displays relentless enthusiasm and commitment. The volunteers and members of the council and board were praised for their commitment. The sport is blessed with the very highest level of commitment from all of its volunteers in all aspects; one of the reasons why triathlon continues to thrive and grow.</p> <p>The three phases of Triathlon England</p> <p>JL stated that Triathlon England (TE) are still less than 4 years old; and of the three phases involved in the establishment of any new organisation TE has successfully completed the set up stage and also had a period consolidation, during which a number of adjustments were made.</p> <p>JL stated that TE have now embarked upon the most exciting and meaningful stage, that of pushing on with progress and development and accelerated growth.</p> <p>JL states that TE retains high degree of autonomy as the membership organisation in England. TE is able to set a strategic direction which is keeping with the purpose and values of The British Triathlon Federation.</p> <p>JL alluded to the TE purpose “to enable excellence and deliver the opportunities for everyone to achieve their personal triathlon challenges”</p> <p>JL talked about how TE have a high degree of financial independence and the budgeting process is robust and monthly reports enable the board, through Del Granger to maintain an oversight of income and expenditure.</p> <p>It was confirmed that TE have displayed congruence with the strategies with the major funding partner Sport England (SE). Through British Triathlon Federation Education and Development partner, 1<sup>st</sup> Ascent, the Management Board has worked with Steve Bentley, who has offered useful advice on the basis of his analysis and insights on our working practices in terms of the governance of triathlon in England.</p> <p>The next phase will show progress in establishing and emphasising the identity of England within the British Scene.</p> <p>Mark Barfield is now designated Director of England Operations and other TE specific (and SE funded) members of staff in Loughborough are acknowledged and recognisable as TE staff. All of which will answer the phone As TE and the email as TE.</p> <p>It has been established that: English Championships 2011 will be held at Emberton Country Park on</p>	
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	<p>31<sup>st</sup> July 2011. This will be a standard distance race (1500m, 40km, 10km).</p> <p>English Club Championships 2011 will be held at Emberton Country Park in September 2011 (TBC). This will be a sprint distance (750m, 20km, 5km).</p> <p>It was confirmed that Triathlon England has an improved membership infrastructure and that rolling membership will be implemented in January 2011 with enrolment offers through clubs and events.</p> <p>The appointment of Richard Belton as membership coordinator will shift the emphasis to the enhancement of membership services and benefits.</p> <p>It was highlighted that the one of the major benefits remains the insurance package, which has been recently renewed, but through Lawrence Green (LG) this resulted in greater clarity and transparency.</p>							
<p><b>4. Annual Report and Accounts</b></p>	<p>Del Granger (DG) referred to page 11 of the annual report. Highlighted that the total income last year is up from £1.3 million the previous year to £1.6 million, with a surplus of £9239 and a total reserve of £20,318.</p> <p>DG also proposed that based on an increase in membership, the current 13,000 members will produce an estimated income of £1.5 million.</p> <p>Proposed: Del Granger Seconded: Ian Howard</p>							
<p><b>5. Report of the council</b></p>	<p>It was clarified that the council represent the regions. Three directors are elected by the Council from the representatives of the nine regions. The three current directors who represent the regions are:</p> <table border="0" data-bbox="411 1451 1262 1765"> <tr> <td data-bbox="411 1451 718 1525"><b>Rigby, Dave</b></td> <td data-bbox="718 1451 1262 1525">Director North Regional Portfolio <i>North East, North West, Yorkshire &amp; Humberside</i></td> </tr> <tr> <td data-bbox="411 1570 718 1644"><b>Green, Lawrence</b></td> <td data-bbox="718 1570 1262 1644">Director Midlands Regional Portfolio <i>East Midlands, West Midlands, Eastern</i></td> </tr> <tr> <td data-bbox="411 1688 718 1762"><b>Petrides, John</b></td> <td data-bbox="718 1688 1262 1762">Director South Regional Portfolio <i>South East, South West, London</i></td> </tr> </table> <p>It was agreed that Triathlon England is keen to establish its own identity from The British Triathlon Federation. With the regional committees working on key areas to rationalise what is expected. This is an ongoing process.</p> <p>Members and clubs strongly represented the regional committee who aim</p>	<b>Rigby, Dave</b>	Director North Regional Portfolio <i>North East, North West, Yorkshire &amp; Humberside</i>	<b>Green, Lawrence</b>	Director Midlands Regional Portfolio <i>East Midlands, West Midlands, Eastern</i>	<b>Petrides, John</b>	Director South Regional Portfolio <i>South East, South West, London</i>	
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	to work on strengths and weaknesses to increase standards throughout.	
<b>6. Resolutions</b>	<p>The following resolution has been submitted in accordance with the Triathlon England regulations:</p> <p>Resolution  <i>“That regulation 65 of the Triathlon England Regulations be amended to remove the requirement that committees and sub-committees must have no more than eight members by deleting the words “and no more than eight” from that Regulation.”</i></p> <p>Proposed: Jem Lawson  Seconded: Jack Birrell</p> <p>The proposal was put to a vote of the members present at the meeting and all voted for the resolution (ie agreed unanimously). The resolution will be adopted immediately.</p>	
<b>7. Open Forum</b>	<p>Q1. JL read a letter from Brian Swindon (BS) dated 11<sup>th</sup> November 2010.</p> <p>BS letter raised the issue of British Triathlon Federation selections policy for juniors and U23.</p> <p>It was discussed that there seems to be few juniors and U23’s being represented at international level. It was suggested that this is hindering young peoples’ experience at an international stage and as a result the athletes become disheartened and drop out of the sport.</p> <p>It was identified that this is a British Triathlon Federation matter, not Triathlon England and therefore this issue was discussed in brief and would be raised by the TE representatives at the British Triathlon Federation AGM later that afternoon.</p> <p>LG suggested that the selection policy needs to be clarified.</p> <p>ZHP briefly outlined the selection policy stating that the performance team follow performance criteria when selecting teams. It was clarified that the selection is determined on absolute performance. So if positions on the team are not filled then they will not select just any individual as the object is to take people who will win medals.</p> <p>It was discussed that under representation this year was hindered by the challenge of having the World Duathlon Championships 2010 and World Triathlon Championships 2010 within a short space of time.</p> <p>BS believes that the selection criteria is not at the right level and needs to be open to more athletes.</p> <p>It was then reiterated that this is a British Triathlon Federation matter and will be put forward at the British Triathlon Federation AGM.</p>	<b>JL/MH</b>

	<p>JL asked if there were any other comments.</p> <p>ZHP asked BS to clarify his personal interest in this matter.</p> <p>BS said he was a friend and associate of a number of U23 athletes.</p> <p>JL Suggested lowering the bar or removing it.</p> <p>DB stated that Triathlon England is looking at ways to increase opportunities for athletes to represent England and the Triathlon England board to look at performance flexibility in the criteria.</p> <p>SR confirmed that this matter will be discussed further with BS.</p> <p>Q2. JB raised an issue that he is confused as to how the 'Event of the year' is nominated.</p> <p>It was stated that the event nominates itself and then the regional committee endorse this.</p> <p>JB suggested that two or more referees write up reports after the event. Also, an issue was raised that the nominations need to be nominated by July but not all events have taken place before then.</p> <p>MB suggested that other things need to be taken into consideration within the selection policy and that he will take the point forward.</p> <p>Q3. Shaun Green (SG) raised concern over what support GE supply for GB Age Group (AG) teams. SG requested that GE support and contributions are published as AG teams pay for everything so he felt like they should know what GE do considering they wear the GE name on their kit.</p> <p>ZHP confirmed that GE provides support and financial support to the British Triathlon which in turn is invested to AG teams. It was also stated that GE provides investment for administrative support for AG teams. Including funding the position of a full time administrator.</p> <p>JL asked if there were any more questions.</p>	<b>MB</b>
<b>8. Concluding Remarks</b>	<p>MH concluded the meeting by thanking everyone for their attendance and wished everyone a safe journey home.</p>	