



Minutes of the Annual General Meeting held at 14:00 on

Saturday 12Th November 2011 at Barceló Hinckley Island Hotel, Hinckley, Leicestershire

Present	Club Name
Jem Lawson (JL):	Tyne Tri
Sarah Springman (SS):	Cambridge Tri
Zara Hyde Peters (ZHP):	
Martin Harris (MH):	Basingstoke
Mark Barfield (MB):	Solihull Tri
Lawrence Green (LG):	
David Rigby (DR):	Tri Preston
John Petrides (JP):	CPT
James Barton (JB):	
Jane Wild (JW):	Cheltenham Tri Club
Jane Vine (JV):	Berks Tri Squad
Derek Biggs (DB):	Salisbury Tri
Paul Counce (PC):	GI Tri
Steve Robertson (SR):	Sun City Tri
Graeme Maw (GM):	
Dave Bellingham (DBe):	Leicester TC
Ian Howard (IH):	Farnham tri
Richard Fuller (RF):	East Essex Tri
Sue Fuller (SF):	East Essex Tri
Nine Foord (NF):	Tunbridge Wells Harriers Tri

Item	Minutes
1	<p>Welcome remarks</p> <p>Martin Harris (MH) welcomed all and thanked all for their attendance.</p> <p>MH introduced the Triathlon England Annual Report which was distributed prior the meeting (<i>see appendix 1</i>).</p> <p>Apologies</p> <p>Howard Vine.</p> <p>AGM 2010 minutes</p> <p>The minutes of the Triathlon England Annual General meeting held on 13 November 2010 were agreed as an accurate record of proceedings and adopted.</p>

	<p>Proposed: Derek Biggs Second: Sarah Springman</p> <p>Carried by a unanimous vote.</p>
<p>2</p>	<p>TEMB Report</p> <p>MH welcomed and introduced Jem Lawson (JL).</p> <p>JL confirmed that MH had come to the end of his two years as Triathlon England (TE) President and thanked him for taking the Council forward.</p> <p>JL gave his report of the activities of the Triathlon England since the previous Annual General meeting.</p> <p>JL referred to the Triathlon England Annual Report and briefly mentioned that at the last AGM the members of the Management Board were coming to the end of their two year tenures and by mid-January 2011 all of the appointments had been made.</p> <p>JL acknowledged that only a few applications had been received but those were of quality. However, JL pointed out that there have only ever been two women on the committee, both of whom were at different times and therefore JL encouraged all who feel competent and capable to apply for these positions.</p> <p>Strategy</p> <p>JL explained that TEMB are currently undertaking a strategic review of the direction that TE will take in the next few years and, specifically, in relation to the next Sport England funding cycle which will run from 2013 to 2017.</p> <p>JL illustrated that the Triathlon England strategy has been established as three pillars: ‘People, Environment, Events’ on which TE will build the future direction whilst incorporating the key phases of ‘keep it simple’ and ‘make it easy’. The development of the strategy will involve work in the major areas of membership, growth of sport, performance, communications, business and finance.</p> <p>Englishness</p> <p>JL highlighted that the continuing priority is TE identity Triathlon England remains a division of British Triathlon Federation (BTF) but there are distinct responsibilities. JL emphasised that TE is the autonomous body governing the delivery of triathlon in England.</p> <p>JL emphasised TE separate position and also expressed appreciation and benefit from the services from BTF.</p> <p>JL described some initiatives and introductions:</p> <ul style="list-style-type: none"> ▪ TE email addresses and clothing ▪ 2011 saw the inaugural English Triathlon Championships. ▪ Triathlon England is soon to have a revamped, enhanced and more easily identifiable website.

	<ul style="list-style-type: none"> ▪ The introduction of a more detailed and robust TE budgeting process and meticulous separation of English and British spending within the accounts. ▪ The formulation of a 'Collaboration Agreement' between TE and BTF describing how the two organisations will work together. ▪ TE to enter into commercial partnerships which will benefit our members. <p>JL confirmed that TE enjoys productive and co-operative relationships with home nations under the British Triathlon Federation.</p> <p>To conclude, JL give his appreciation and thanked all those who volunteer and further recognised the services of dedicated and talented TE staff and thanked them all for their commitment and hard work.</p>
<p>3</p>	<p>TE Presentations</p> <p>Growth</p> <p>Mark Barfield (MB) presented growth in the following areas:</p> <ul style="list-style-type: none"> • Growth through quality • Project based growth (access to Coaching) • Geographical needs analysis • Club capacity • Event capacity • New events, from 599 to 667 • New clubs, from 431 to 556 <p>The development team is focusing on growth through quality by ensuring there are better clubs and events. Both of which are growing and improving whilst focusing on sustainability to ensure the athletes have a good experience.</p> <p>Other projects are wide and varied with at least one project per county; all of which bring coaches, volunteers and athletes together with the help on the TE development staff.</p> <p>Geography analysis is used to ensure that each county has reasonable access to triathlon.</p> <p>Membership</p> <p>Jane Wild (JW) presented membership. JW confirmed that TE membership continues to grow year on year with added attractive benefits with more reason to join and also renew.</p> <ul style="list-style-type: none"> • 2011 statistics <ul style="list-style-type: none"> – 13,000 members – 600 registered clubs – Membership package <ul style="list-style-type: none"> • Attractive • Value for money • Insurance: <ul style="list-style-type: none"> • Public liability insurance (training & racing) • Free legal claims service • Worldwide personal accident cover • Travel and Bike insurance

- Discounts:
 - Everyone Active gym membership - 20%
 - Triathlete Europe magazine - 3 months free
 - Physioworld - free consultation
- Publications:
 - British Triathlon Annual Handbook
 - TriNews magazine

Performance

Graeme maw (GM) presented performance.

GM confirmed that this year has been an incredible year for triathlon:

- English athletes 1st & 3rd at World U23
- Top 10 at World & European Juniors
- 1st & 2nd at European Youth Relays
- 6 English athletes to World Class Development from OTS
- Average (English) score on OTS from 355 to 360
- English athlete 1st at WCS
- English athlete 1st at World Sprint Champs
- English Athlete 1st at ITU World Long Distance

GM confidently confirmed that performance strategies have achieved the outcomes:

- Regional Head Coach Agreements – more clarity
- Academies Road Map
- Increased funding and coaching for English OTS athletes
- Targeted additional investment to Academy athletes
- Continued development of regional (Academy) coaches
- Review of RHC positions
- Performance funding within Regions
- Implementation of Road Map
- Continued development of English OTS
- Tri Gold review
- National and local recruitment strategies

GM concluded that the results have been excellent but performance is also looking forward at other targets and gaining success in the next generation of athletes.

Finance

James Barton (JB) presented finance. JB referred to the TE annual report (*see appendix 1*) and confirmed that there has been a strong TE financial performance with the aim to build on this next year.

JB briefly explained the surplus, income and expenditure:

Surplus / Reserves – Growing Reserves:

- Overall Surplus of £110k (£9k last year)
- Total Reserves of £130k

Income – Good growth:

- Total income grew to £1.8m from £1.6m
- Membership income grew 28% to £532k

	<ul style="list-style-type: none"> ➤ Sport England funding up to £1.23m (£1.16m in 2010) <p>Expenditure – Being controlled:</p> <ul style="list-style-type: none"> ➤ Total expenditure up by £100k at £1.7m ➤ Operational costs £525k V's £520k last year ➤ Development and Performance costs (Sport England funded) grew by 8% to £1.2m
4	<p>TE council report</p> <p>Martin Harris (MH) gave his report that this year has witnessed the opportunity via TE for regional committees to boost team building consultation through Harty Roberts management consultants. TE has also obtained some beneficial feedback from some regions.</p> <p>MH confirmed that his term as President would finish after the meeting and thanked Council members for their honest and relevant input. The report concluded that MH took great pleasure from working with dedicated and motivated people associated with the triathlon in this country.</p>
5	<p>Special business</p> <p>No resolutions were proposed</p>
6	<p>Open forum</p> <p>Martin Harris invited questions.</p> <p>Sarah Springman (SS) took the opportunity to congratulate all for a successful year in triathlon. SS asked how many people take part in triathlon in England. MB confirmed that Birmingham University are currently undertaking research to obtain figures.</p> <p>Zara Hyde Peters (ZHP) asked GM for his reaction concerning the news that the triathlon mixed relay has been officially included on the Commonwealth Games programme starting in 2018. GM responded enthusiastically mentioning that it is a fantastic opportunity for athletes and the sport.</p> <p>ZHP publically recognised SS contribution to the successful acceptance of the triathlon mixed relay in the Commonwealth Games.</p>
7	<p>Closing remarks</p> <p>Martin Harris thanked all for their attendance. Meeting closed at 15:00</p>

	Appendix
1	TE Annual report http://www.britishtriathlon.org/assets/documents/TE-annual-report-2011.pdf