



Triathlon England

Minutes of the Executive Board Meeting Held at 10:00am on Saturday 24 January 2009 in the Gymnastics Seminar Room in the EIS National Gymnastics Performance & Research Centre at Loughborough University

Present: Jem Lawson (Chair) (JL), Dave Bellingham (DB), Dave Rigby (DR),
Martin Harris (MH) Alan Spelling (AS),

Apologies: Keith Perry; Heather Wells; Dave Melen; Robert Moorhead Lane;

In attendance: Helen Wyeth (HWy), Mark Barfield (MB), Lucille Cowburn (LC)
(Minutes)

Referenced:

Item	Minute	Owner & Due Date ¹
1	Introduction / Opening Remarks The Chair welcomed all those present to the meeting, the purpose of which was to review the proposed delivery structure for the development of triathlon in England.	
2	Apologies: Keith Perry, Heather Wells, Dave Melen, Robert Moorhead Lane.	

¹ Unless otherwise specified, all actions are due by the date of the next Board Meeting (Section 8) .

<p>3.1</p>	<p>Items for Discussion / Decision</p> <p>England Delivery Structure – Roles & Responsibilities</p> <p>The Directors received a paper from Mark Barfield, on the proposed delivery structure for the development of triathlon in England. The overall aim is to enable greater consistency in the delivery of Sport England’s agreed interventions.</p> <p>Mark gave the background to the key changes which were to:</p> <ul style="list-style-type: none"> • Clarify the roles and responsibilities of the <ul style="list-style-type: none"> ○ Development Managers (formerly RDMs); ○ Development Coaches; ○ Regional Committees; • Change the Coach Education Manager to Workforce Development Manager; • Change Development Support to Workforce Development Co-ordinator; • Increase Coach Education Officer from part time to full time contract. <p>Mark answered questions from the Board on the governance of the sport within the region.</p> <p>The Board agreed that the delivery process should move forward as proposed.</p>	
<p>3.2</p>	<p>Board Member Recruitment</p> <p>JL advised the Board that the interviews for the four Portfolio Director vacancies will be held on Sunday 25th January and Tuesday 27th January.</p>	
<p>4</p>	<p>Date of Next Meeting</p> <p>The TE Board will meet at Midday on February 7th at the TCR Show at Sandown Park, Esher, Surrey.</p>	