



**Minutes of the Management Board Meeting
held at 13.30 on Saturday 8 May 2010 in the Seminar Room in the Sir John Beckwith
Building at Loughborough University**

Present: Jem Lawson (Chair) (JL), Dave Rigby (DR), John Petrides (JP), Alan Spelling (AS),
Dave Bellingham (DB) Jane Wild (JW), Lawrence Green (LG), Richard Taylor (RT)

Apologies: Del Granger (DG)

In attendance: Helen Wyeth (HWy); Mark Barfield (MB); Steve Bentley, First Ascent
Judith Brand (Minutes)

Referenced: Paul Smith (PS); John Muddeman (JM)

Item	Minute	Owner and Due Date ¹
1	<p>Chair's Welcome and Introductory Comments</p> <p>Jem Lawson extended a welcome to all those present and introduced Steve Bentley from training partners First Ascent, who would be leading the discussion on Aspiration and Legacy.</p> <p>JL acknowledged the hard work by staff in securing General Electrical (GE) as elite partner and disclosed details of other imminent sponsorship agreements.</p>	
2	<p>Apologies</p> <p>Del Granger</p>	
2.1	<p>Declaration of Interest</p> <p>None</p>	
2.2	<p>Equity statement</p> <p>Nothing to report</p>	

	<p>Following a meeting with Sport England, MB advised that they had agreed deferral of the accrued income over the next two years.</p>	
5	<p>Membership Plan</p> <p>JW reported on progress made so far following the inaugural meeting of the Membership Committee. It was proposed to contact Regional Chairs in a bid to increase representation on the Committee. Terms of Reference had been agreed with some minor adjustments and these would be circulated with the Minutes of this meeting.</p> <p><i>Action</i></p> <p>The next issue of trinews would include a promotional offer to all new members.</p> <p>Various ideas and options for implementation of promotional codes for regions were suggested and although some research on costings had been carried out it was agreed still more work was required to move this project forward.</p>	JW/JB
6	<p>Council Appointed Members Report</p> <p>LG requested that regions be informed of 2011 events calendar as early as possible to enable them to timetable their own events. JL advised that early announcement of dates was given high priority but hampered by dependence on external factors, i.e. confirmation of ITU, ETU dates.</p> <p>AS requested English Championships be included in race calendar for 2011.</p> <p>Action HWy to request JM to conduct race review</p>	HWy
7	<p>ETU</p> <p>Deferred</p>	
8	<p>Events Rules & Technical</p> <p>AS explained that the new Level 1 and 2 qualification procedure would necessarily place significantly more responsibility on Regional Referee Coordinators and therefore consideration should be given to offering a set payment.</p> <p>AS had requested BTF to formulate a standard procedure for this mentoring process.</p>	

	JL advised that a review of the feasibility and function of the BTF Rules & Technical Committee was to be undertaken and the situation reassessed with regard to the TE Rules and Technical sub-committee decision making process <i>Action</i>	JL
9	Performance Report taken as read	
10	Operations Report taken as read	
11	Development Report taken as read	
12	Actions from the previous meetings Discharged	
13	Close of meeting 4.00	