

Meeting: Triathlon England Management Board (TEMB)

Venue: Conference Call

Time: 7.00-8.00pm

Date: Wednesday 20th March 2019

Present: Bill James (BJ), Chair, Debbie Clarke (DC), Duncan Hough (DH), Halima Khan (HK), Sally Lockyer (SL), Louise McFadzean (LM), Tracey Sample (TS), Sarah Taylor Hough (STH), Avi Tillu (AT).

Apologies: Jamie Gordon (JG)

In attendance: Andy Salmon (AS), Natalie Justice-Dearn (NJD), Anne Vinestock (AV)

	Agenda Items	Responsible	Action by?
1	<p>Apologies for absence and declarations of interest</p> <p>Apologies were received from Jamie Gordon</p>		
2	<p>Budget</p> <p>A budget pack had been previously distributed.</p> <p>AS provided background information including:</p> <p><i>Confidential minute removed in accordance with the Federation's published policy on minutes of a confidential nature.</i></p> <p>Following discussion, the following was agreed:</p> <p><i>Confidential minute removed in accordance with the Federation's published policy on minutes of a confidential nature.</i></p>		

	That the expenditure budget provided be approved on a provisional basis and a final version formally approved either on a forthcoming Board call (to discuss Major Events) or if not feasible, at the Board meeting on 11 th May.		
3.	<p>Major Events</p> <p>AS updated briefly on scenario planning for 2020 and sought agreement to hold another Board call to consider the outcomes from scenario planning and form a BTF and TE position ahead of UK Sport Major Event Panel meetings in April & May 2019.</p> <p>This was agreed, noting that the same request would be made of the BTF Board</p>	AS	
4.	<p>Regional Manager (RM) Role</p> <p>Papers had been previously distributed, summarising planned changes to the role of RM's. The views of the TEMB were sought.</p> <p>The proposal was welcomed and supported.</p> <p><i>Confidential minute removed in accordance with the Federation's published policy on minutes of a confidential nature.</i></p>		
5	<p>AOB</p> <p>None.</p>		

The meeting concluded at 8.15pm