



Venue: via Zoom Conference Call

Time: 18:30 – 19:00

Present: Debbie Clarke (DEC) – Chair, Craig Pollard (CP), Kevin Currell (KC), Karen Rothery (KR), Louise McFadzean (LM), Tracey Sample (TS), Jamie Gordon (JG)

Apologies: Claire Jenkinson (CJ), Halima Khan (HK), Steve Watmough (SW)

In attendance: Richard Mostyn-Jones (RMJ), Bill James (BJ), Neil Cooper (NC)

Agenda Items	Responsible	Date action by
<p>INTRODUCTION</p> <p>DEC welcomed everyone to the meeting and confirmed that it was quorate.</p> <p>The sole purpose of the meeting was to brief the Board regarding the resignation of Andy Salmon (AS) and proposed next steps.</p> <p>1.1 Apologies for absence</p> <p>Apologies had been received in advance from HK, SW, and CJ. Andy Salmon was also absent, given the subject matter of the discussion.</p>		
<p>TOPICS FOR DISCUSSION AND/OR DECISIONS</p> <p>2.1 Resignation of AS</p> <p>DEC briefed board members on the news of AS's resignation, where he is going, and proposed timescales.</p> <p>BJ explained he had spent the day in Loughborough briefing the exec, staff, recording videos for staff, athletes, performance support, and some 1-2-1s with exec members. There was some surprise, lots of sadness, but overall the response was measured and calm. At present, there do not appear to be any issues but will be monitoring this. DEC noted that she would be meeting with Helen in person next week also.</p>		



<p>BJ further outlined the proposed recruitment process, and the alignment between BTF and TE.</p> <p>BJ explained that we don't believe we are sufficiently resourced internally to run the recruitment process, therefore the proposal is for Kirsten to project manage, with an external recruitment agent to be appointed. Timescales were outlined. There was some Board discussion about timelines, with some board members expressing this may be too quick, others that it should progress more rapidly. No concerns were raised about the process.</p> <p>It was reiterated that the news of AS's resignation was embargoed until 10am the following morning.</p> <p>DEC thanked everyone for attending the meeting.</p>		
<p>CLOSE</p> <p>3.1 AOB</p> <p>There was no other business.</p>		