

Meeting: Triathlon England Council (TEC)

Venue: BTF, Michael Pearson East, 1 Oakwood Drive, Loughborough LE11 3QF

Date: Saturday 22nd Sept 18, Time: 9.00 am-12.30 pm.

Present: Tracey Sample - Chair (TS), Debbie Clarke (DC), Janice Goble (JGob), Ian Simon (IS),

Sarah Taylor Hough (STH), Jane Wild (JW), Jonathan Davies (JD), David Rigby (DR)

Apologies: Santi Brage (SB), Chrysothemi Spiliopoulou (CS), Jamie Gordon (JG)

BTF staff present: Andy Salmon (AS) and Bill James (BJ) (point 9 only), Matt Macken (MM)

(minutes), Natalie Justice-Dearn (NJD).

	Agenda Items	Action by	Action when
1	<p>Apologies for absence and declarations of interest</p> <p>Apologies were received from SB and CS. There were no declaration of interests.</p>		
2	<p>Minutes of last meeting (12th May 18) to be approved and updates any action points assigned to members received.</p> <p>The minutes from the last meeting were approved.</p>		
3	<p>President Election Process (and new board members)</p> <p>The council are putting in place a more formal structure and all members approved the first process to elect new President and Council Approved Board Member which will go to next years AGM.</p>		



4	AGM Planning This years AGM will give a good overview of how good a year it has been for regions, They will also touch upon opportunities for initiative funding.		
5	Regional Committee representation at Age Group qualifying events Council discussed that it would be good for qualifying events to have our regional committees manning the stall, selling memberships. Regions to give leaflets out at stall. It was agreed it is a good idea to have a set format for all regional leaflets for next year.		
6	Safeguard checks on Regional accounts DC - London: Currently in the process of putting second signatory in place, change in treasure in planning. IS - North East: looking to get Chair and vice chair on the signatories. JD - Eastern: 3 signatories, treasurer can pay up to £100 online. JW - South West: now got a 2 nd signatory DR - North West: 2 signatories JG - South Central: 1 signature - in need of 2nd SH - West Midlands: 2 signatories, treasurer and chair		
7	Working groups updates The Council discussed the Children Series, reviewed progress and concerns. GDPR has caused some issues with communications among regions and members. The council discussed that they would like to see online voting at AGM for members who cannot make it there.		



	<p>TE Awards - been successful - over 1000 votes. The Council discussed the process for the National Awards.</p>		
8	<p>Local communications to members within regions.</p> <p>The Council agreed that some changes should be made to the news letter. They would like to see it separated into National News and Local News. Also, they would like it to include the TE Awards. The council discussed data analytics. GDPR has caused major issues. 37.4% of members have signed up for TE Communications, however, members who opt out will miss out on these communications and must be reminded to opt in when renewing their membership; could also be reminded via website and AGM.</p>		
9	<p>TE Chair Update Chair of Board gave update to council about what they will be discussing in the afternoons board meeting. Touched upon Programs, GoTri, Membership.</p> <p>CEO Update CEO gave update on Finances. He mentioned that we now have a new Performance Director and Director of Commercial and Major Events. CEO gave a review on experience at Gold Coast.</p>		