

**MINUTES OF THE TRIATHLON ENGLAND COUNCIL MEETING HELD ON THE 6th MAY 2017
AT BRITISH TRIATHLON HEAD OFFICE, LOUGHBOROUGH
09:00-12:30**

Present: Tracey Sample (President), Sarah Taylor Hough (STH), Richard Fuller (RF), Francis Riley (FR), Dave Rigby (DR), Ian Simon (IS) Tom Chant (TC) (representing Debbie Clarke) (DC), Jane Wild (JW) (representing Derek Biggs), Dave Bellingham (DB) (representing Jamie Gordon), Gavin Biggs (GB) (North West Region Chair handover period).

Apologies: Derek Biggs (DB), Matt Honey (MH), Steve Cooke (SC), Jamie Gordon (JG)

In attendance: Natalie Justice-Dearn (NJD)

Minutes: Michael Buccheri (MB)

Item	Minute	Owner and due date
1.	Opening remarks and apologies The President welcomed and introduced everyone.	
2.	Declarations of interest None.	
3.	Items for discussion from last meeting	
3.1.	Matters arising from Board Report None	
3.2.	Council matters and Regional business FR discussed Leeds region, which included: <ul style="list-style-type: none"> • Brownlee Triathlon Centre opening • Leeds project being carried out by Michelle Scott to increase participation in the area; NJD explained that an increase in funding from Sport England has allowed them to expand their work in Leeds. FR clarified that Leeds City Council wanted to develop on this work in Leeds and make it into a form of partnership. A discussion was had around the Leeds WTS 2017 event.	

	<p>A discussion was had around Tri Liverpool event.</p> <p>A discussion was had around the flow of information to regions from head office; it was agreed that more support and information from the head office would be useful and beneficial to all regional committees.</p>	
3.3	<p>Coaching/Central Funding</p> <p>FR explained the working groups discussions around this; the current system TE has allows any surplus to be used to enhance regional programmes. Sport England believe that this current system is not best practice.</p> <p>FR explained the new proposal; the system will be centralised with any surplus being controlled by staff at head office. He stated that the large amounts of surpluses that some regions have in their accounts needs to be addressed as an organisation as it is difficult to justify when making a funding bid to Sport England.</p> <p>GB stated that the Council has been negligent in allowing regions to keep large amounts of money in their accounts. FR agreed that the Council failed to share ideas and failed in best practice and these are the reasons the change is needed. NJD explained that all the money TE has as surplus from Sport England funding needs to be spent on the Sport England Agenda.</p> <p>A discussion was had around the difficulties of delivering the Sport England agenda regionally.</p> <p>NJD explained the regional committee funding.</p> <p>ACTION - Coaching/Central Funding to be an agenda item at the next Council meeting.</p> <p>It was agreed that a national report from regional treasures around this would be useful.</p> <p>ACTION - GB to create a spreadsheet around this.</p> <p>It was agreed that all Council and Regional Committee members can send in their concerns to the Coaching/Central Funding Steering Group.</p> <p>NJD explained current volunteer training.</p>	
3.4	Youth Development Programme - Dropped from Agenda	

3.5	<p>TE Annual Awards</p> <p>RF explained that as an organisation TE were looking at ways to improve the TE annual awards; it was agreed that the awards need better visibility and promotion.</p> <p>RF listed the national award winners' prizes:</p> <ul style="list-style-type: none"> • National winners to receive free TE membership • Regional Winners to receive free workshop places at the AGM • Event and Club of the year to have a visit from an elite triathlete, either at the event or a club training session / function, to help promote their event/club during the following season. <p>A discussion was had around the prizes for Event and Club of the year; it was agreed that this would need to be discussed with the TE Chair and CEO.</p> <ul style="list-style-type: none"> • Event of the year nominations will open on 1st August • Regional Managers will create a shortlist for Club of the Year with input from Regional Committees. 	
3.6	<p>Induction Pack</p> <p>The President explained that a council member section needed to be included in the induction pack. FR and DB agreed to put this section together.</p>	
3.7	<p>AOB</p> <p>None.</p>	