

1 September 2017

Dear Triathlon England Member,

Triathlon England - Annual General Meeting 2017
Saturday 11 November 2017, 14:00 to 15:00
West Park Teaching Hub, Loughborough University, Loughborough, LE11 3QF

All Triathlon England members (including affiliated clubs) are invited to attend the 2017 Triathlon England Annual General Meeting (AGM).

Proceedings will be conducted in accordance with the Triathlon England Regulations, but it is hoped to maintain an informal atmosphere with an opportunity for members to ask questions and raise concerns as part of the meeting.

As per the Triathlon England Regulations, the Triathlon England Management Board invite members to submit proposed resolutions or other items of business to be dealt with at the AGM.

These proposals or items should be submitted no later than four weeks prior to the date of the AGM (**Friday 13th October 2017**) and either emailed to: michaelbuccheri@britishtriathlon.org or posted: c/o Michael Buccheri, Triathlon England, PO Box 25, Loughborough, Leicestershire, LE11 3WX.

The outline agenda is:

- President's Welcome
- Annual Report and Accounts
- Chairman's Update
- Introducing the new CEO
- Resolutions and Voting
- Other Items of Business
- Questions from the floor
- Concluding remarks

The most important business of the day will be a resolution to amend the Triathlon England Regulations to take account of the Sport England's new Code for Sports

TRIATHLON ENGLAND

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Governance. The details of the resolution and changes to the Regulations can be found at Appendix A.

The 2017 AGM is part of a day of activity, including workshops and the 2017 Triathlon England Awards. You are also invited to attend the British Triathlon Annual General Meeting (AGM), which will be held at 15:15.

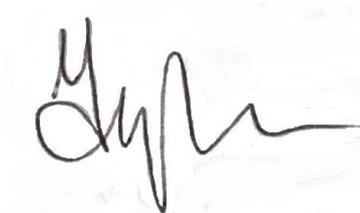
Yours sincerely,



Jack Buckner
Chief Executive
British Triathlon



Bill James
Chairman
Triathlon England



Tracey Sample
President
Triathlon England Council

APPENDIX A

NOTICE OF RESOLUTION TO TE AGM 2017

The New Code for Sports Governance and what it means for Triathlon

In October 2016, the New Code for Sports Governance was launched by the Government. The Code aims to drive forward the levels of transparency, accountability and financial integrity that will be required from sports who ask for Government and National Lottery funding.

A copy of the Code in its entirety can be found here:

<http://www.uk sport.gov.uk/resources/governance-code>

The parts of the Code dealing with governance structures are generally very specific on how National Governing Bodies (NGBs) must organise themselves and make decisions. Fortunately, Triathlon England's (TE) governance structure is generally compatible with the Code so the changes needed to the TE Regulations are relatively straightforward.

Although compliance with the Code is not a legal requirement, UK Sport and Sport England have made it clear that any NGB that does not comply with the Code will receive no more public funding. While the percentage of TE's income that comes from public funds has been decreasing over recent years, these funds still represent more than half of TE's income. The Triathlon England Management Board (TEMB) and the Council have been consulted over several months, giving their input into the process and ultimately their full support of the changes proposed. Consequently, the Triathlon England Management Board (TEMB) and Council have concluded that it is essential for TE to comply with the Code. TE has been given a detailed timetable for Code compliance and is required to make the necessary changes to the Regulations no later than November 2017.

As a result of the new Code, there are such a large number of changes to the TE Regulations that it is impractical for them to be approved individually. For that reason, we are asking TE Members to approve the amended set of TE Regulations in a single resolution:

“That the Triathlon England Regulations be amended by adopting the revised Regulations produced to the meeting and signed by the Chair for the purposes of identification (as copy of which has previously been circulated to members).”

In summary, the main changes to the TE Regulations that are required are:

- Ensuring that the Triathlon England Management Board (TEMB) is TE's ultimate decision-making body.
- Changing the role of the Council, including an emphasis on consultation and advisory input in the formation of policy etc.
- Establishing a Nomination Committee to coordinate the appointment of directors, succession planning etc., with Council representation on the TEMB being brought within the scope of the competency-based appointment system.
- Introduction of term limits for Council representatives.
- Independence of the TEMB strengthened with (i) a 3rd independent role (to make a minimum of 25% independent directors); (ii) independent directors majority on Nomination Committee; and (iii) introduction of a senior independent director role.

You have been provided with;

- a copy of the newly updated TE Regulations to be approved (te_regulations_updated_for_AGM-2017 - CLEAN VERSION); and
- a marked up copy allowing you to see very clearly and transparently where those changes have been made (te_regulations_updated_for_AGM_2017 - MARKED UP VERSION).

If you would like to see the detailed reasons behind these changes, please visit the website by visiting www.triathlongengland/governance/agm. This includes a regulation-by-regulation explanation of the changes and gives details of the process we have followed to arrive at these changes and our engagement process if you wish to contact us in respect of the changes.

Directions to West Park Teaching Hub

West Park Teaching Hub
Loughborough University (West Park)
Loughborough
Leicestershire
LE11 3QF

By Car

Please use the postcode LE11 3QF into your satellite navigation system.

Leave junction 23 of the M1, taking the A512 Ashby Road to Loughborough. At the first roundabout, turn right into Holywell Way (signposted for Burleigh Court and Holywell Park). Once through the security gate and you have received your visitors badge, take the first exit and the West Park Teaching Hub is on the right hand side (a large blue square building)



By Train

Loughborough mainline station is located only 3 miles away. Regular intercity services operate from London St Pancras direct to Loughborough. This service is a 90 minute journey.

The Loughborough University and is a ten minute taxi ride from the station, or 30 minutes using the University Shuttle bus service.

For train times please visit: www.eastmidlandstrains.co.uk